

OFFICE OF THE TULALIP TRIBES RESERVATION ATTORNEY

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2014 LEGAL REVIEW OF CONTRACT, AGREEMENT, OR OTHER MATTER

Date Received: _____ Time Submitted: _____

Title of Submittal: Indian Education Parent Committee Constitution

Submitted By: Dawn Simpson – Education
(name/title/department)

Return Submittal To: Same
(name/title/department)

Submittal is **Approved**

Submittal is **Disapproved**

Submittal is approved with the (following/attached) revisions:

Contact Phone or Extension:

1. Added periods to the I.E.P.C. abbreviation.
2. Added periods after each of the sentences as outlined in the subsections.
3. Added “and” after to the parenthesis which outlined applicable relatives and family members.
4. Placed each subsection in bold font.
5. Replaced his/her with “his or her.”
6. In Section IV: Voting Rights on Page 3, changed “are” in(B) to “shall.”
7. In Section IV: Voting Rights on Page 3, changed “will in (D) to “shall.”
8. In Article V, Section II, changed “50% of Parents” to include grandparents, guardians, etc.



Reservation Attorney

10/21/14

Date

Program or enterprise is responsible for keeping records of Contract and this Legal Review - the Reservation Attorney Office only keeps copies of the Legal Review Cover Sheet for its own records. **Please read: This review is of the contract as a legal binding document only and does not evaluate the advisability of entering into the contract as a business or governmental decision.**

(Please note that if this review sheet is faxed to you, the originals will be returned via interoffice mail)

Returned by InterOffice Mail; In-Person; Fax: _____ on _____, 2014 by _____.

CONSTITUTION

ARTICLE I

NAME OF THE COMMITTEE

The Name of the Committee shall be the Tulalip Tribes Indian Education Parent Committee (I.E.P.C.).

ARTICLE II

PURPOSE AND OBJECTIVES

The primary goal of the Indian Education Parent Committee shall be to upgrade the capabilities of Indian Parents, Tribal officials and School District staff to work to support Indian children's well-being, growth and development through educational opportunities. The I.E.P.C. shall:

- A. Take into consideration the views and needs of Indian parents, Tribal officials, school staff and students about unmet educational needs and to establish priorities in Indian Education Programs.
- B. To promote the awareness and involvement of Indian parents in the education of their children.
- C. Plan for the concentration of funding for specific schools and grade levels.
- D. Help bridge the gap between the needs of Indian students and the school curriculum.
- E. Provide input into program applications.
- F. Be available as a Hearing Committee for suggestions to improve the School District's curriculum as it applies to Indian students.
- G. Participate in on-going appraisals and evaluations of Indian Education programs.
- H. Coordinate with the School District the dissemination of Indian education information to parents of Indian students, the Indian community and the general public.
- I. Work to coordinate all available community resources to insure a concentrated effort to strengthen educational opportunities for Indian Youth.
- J. Assist in obtaining Indian membership on all committees involving Indian Education
- K. Encourage utilization of school district grievance procedures for the appropriate employee group with the added step of a review by the I.E.P.C. after referral to the immediate supervisor and prior to review by the Superintendent.

Section IV: Voting Rights

- A. Each member will be granted one vote.
- B. No proxy votes or absentee ballots shall be permitted.
- C. A member may abstain from voting on any matter.
- D. Relatives of employees shall not serve on the committee that handles grievances prior to going to the Superintendent in accordance with Article II – K.

Section V: Termination of Membership

- A. A member shall no longer retain membership should he or she cease to have children attending the Marysville School District.

ARTICLE IV

OFFICERS

Section I: The Officers of the Committee Shall be

- A. Chairperson
- B. Vice-Chairperson
- C. Secretary Treasurer

Section II: Election and Terms of Office

- A. Officers will be nominated, elected and installed at the first Parent Committee Meeting of the school year.
- B. Officers will serve as Officers of the Indian Education Parent Committee for two years or until their successors have been elected and installed.

Section III: Removal of Elected Officers

The Parent Committee may, by two-thirds vote, expel any members of the Committee for: A) Neglect of duty; B) If found guilty of any gross misdemeanor or felony charge in state, federal or tribal court of law within the last three years; c) failure to attend two (2) consecutive regularly scheduled meetings without just cause provided to the Chairperson or his or her designee; D) proven violations of the Committee By Laws; E) verified as an ineligible member of the committee.

- C. Secretary- Treasurer shall:
 - 1. See that minutes of all meetings are kept.
 - 2. Be responsible for keeping written records in the permanent file and be passed on to the next elected secretary-treasurer.
 - 3. Be business and social correspondent for the I.E.P.C.
 - 4. Be responsible for the I.E.P.C. acquired funds.

**ARTICLE V
SUB-COMMITTEES**

Section I: Committees

- A. The I.E.P.C. shall establish and abolish standing and special committees as it deems necessary.
- B. Committees will make progress reports at each meeting.
- C. The Sub-Committee Chairperson, who shall be appointed or elected, shall serve as Chairperson as long as the Committee is needed, but not to exceed one year.

Section II: Membership

Membership of the committees shall be composed of at least 50% Parents, Grandparents, and Guardians (including foster-parents, aunts, uncles, brothers, sisters, and cousins) representation.

Section III: Rules

Each committee may adopt rules for its own use, but not inconsistent with the rules of the governing the I.E.P.C.

Section IV: Quorum

A majority of the Committee shall constitute a quorum.

Section VII: Conduct of Meetings

All meetings of the I.E.P.C. shall be conducted in accordance with Roberts' Rules of Order or in accordance with an appropriate adoption thereof.

Section VIII: Meetings

All meetings shall be open to the public and public notice made.

Section IX: Amendments

This constitution may be amended at any time by a two-thirds affirmative vote providing a written amendment is given to all voting members five days before the meeting when the constitutional change is to be proposed.

ARTICLE VII EMPLOYMENT POLICY OF THE INDIAN EDUCATION COMMITTEE

Section I: Hiring

Two of the voting members (Indian parents, grandparents or guardians) from the Indian Education Committee will participate in the interviewing of applicants for positions funded specifically for Indian Education.

Section II: Requirements

- A. Indian Preference.
- B. Knowledge of the Indian community history and culture.

Section III: Job Descriptions

All positions are to have job descriptions before being advertised.

Section IV: Attendance of Committee Meetings

Revised: November 4, 2014 by the Tulalip Indian Education Committee.